

Appendix 5

2017 Community Consultative Committee Meeting Minutes

(Total No. of pages including blank pages = 6)



This page has intentionally been left blank



**MINUTES OF MEETING
TERALBA QUARRY
COMMUNITY CONSULTATIVE COMMITTEE (CCC)**

DATE: Wednesday 11 October 2017

MEETING COMMENCED: 3.56pm

PRESENT:

Member Name	Organisation
Margaret MacDonald-Hill (MMH)	Independent Chair
Cr Wendy Harrison (WH)	Lake Macquarie City Council
Colin Wright (CW)	Community Representative
Richard Metcalf (RM)	Teralba Public School
William (Bill) Sanderson (BS)	Metromix
Nick James (NJ)	Metromix

IN ATTENDANCE:

Name	Organisation
Lisa Andrews	Independent Minute Taker

APOLOGIES:

Nil

ITEM	ACTION
1.0 Welcome and introductions Margaret MacDonald-Hill, opened the meeting and welcomed those present.	
2.0 Declaration of interest MMH advised there was no change to her previous declarations; appointed by the Secretary of the Department of Planning and Environment as the Independent Chair for Teralba Quarry and a Board Member on the Mine Subsidence Board. Hard copies of the Code of Conduct and Pecuniary/Non-Pecuniary Interest forms were distributed to CCC members for completion and return to the chair.	Chair will scan completed forms and return to members
3.0 Confirmation of Previous Minutes MMH asked that the previous minutes of Wednesday 9 November 2016 be confirmed. One typographical change to the date in "Next Meeting" – change from 26 April 2016 to 26 April 2017.	Moved: CW Seconded: WH

<p>4.0 Business Arising from Previous Minutes</p> <p>RM advised that the school crossing has been fixed up by Council and there is no additional work to be carried out. Discussions took place regarding repositioning the access point, police presence, driver behaviour etc. RM stated that there are not enough pedestrian numbers to qualify for a crossing guard, however, the school has its own safety requirements in place, including staff wearing fluoro vests, who are assisting in keeping students safe.</p>	
<p>5.0 Correspondence</p> <p>Out – 17/11/16 – Email - Department of Planning & Environment Guidelines for State Significant Developments.</p>	
<p>6.0 Reports</p> <p>WS started his presentation (copy attached) with photographs from a recent trip to Victoria, Canada of the Butchart Gardens, which were rehabilitated from an old limestone quarry and receives up to 2 million visitors per year.</p> <ul style="list-style-type: none"> • VPA – Road Contribution (signed by both the Council and Metromix) due to be registered by 30 November. It was held up by an indemnity agreement between the Landowner and Metromix. • Northern Pit – At this stage the northern pit will not be progressing. • Biodiversity – On the 24th of August 2017, legislation was changed to allow the Biodiversity Offset to proceed. Metromix are currently looking to undertake a minor modification to the Project Approval to allow for the purchases of biodiversity credits. 	
<p>A 2016 summary of activities was provided, which included statistics on:</p> <ol style="list-style-type: none"> 1. Production (801,000 tonnes) 2. No of Blasts (39) 3. Continued with Financial Support of Teralba Primary School, the Teralba Bowling Club and the Variety Bash 4. Community Complaints 5. Non Compliances 6. On Going Monitoring 7. Lower Level Management Plan in Place 8. On Going Rehabilitation & Weeding Program 	
<p>A briefing was provided on the outcome of the 2014 to 2016 Independent Environmental Audit. Following the audit the Department of Planning & Environment sort clarification from Metromix on some issues and the company is currently preparing a response for the Department's consideration.</p>	
<p>A further briefing was provided on the 2016 Annual Environmental Review</p>	
<p>Extraction Pit – Stage 1B – comparison photographs were shown.</p>	
<p>Rehabilitation Growth – photographs were included of 2015 and 2017 rehabilitation areas. Soil conditions are very dry due to the current weather cycle.</p>	
<p>Year to date – September 2017 Summary:</p> <ol style="list-style-type: none"> 1. Production (462,000 tonnes – YTD) 2. No of Blasts 28 (YTD) 3. Community Complaints 4. Non Compliances 5. Extraction 6. Rehabilitation 	

<p>PROPOSED 2018 ACTIVITIES</p> <p>1. Modification to Project Approval Plan to modify the extraction sequence at the quarry to suit the quality of the reserves. Currently working on a proposal to take to both Council and DP&E to modify the Project Approval. Photographs and drone footage shown to CCC members of: 1 – Pit Plan 2 – Aerial View 3 – Cross Sections 4 – Drone’s perspective</p> <p>2. Rehabilitation The plan is to plant out the benches facing the North West in the Autumn of 2018 and continue rehabilitation works over the silt cell one.</p>	
<p>GENERAL BUSINESS CW advised that he has recently moved address and enquired if he was still able to sit on the CCC. MMH advised that he was appointed by DP&E as a member of the committee and was welcome to stay on.</p> <p>MMH gave a briefing on DP&E’s Community Consultative Guidelines for State Significant Developments, released in November 2016. Advising of changes to meeting practices and governance requirements:</p> <ul style="list-style-type: none"> • The guidelines cover all State Significant Projects • Committees to be set up early in the assessment process • Strengthening of procedures for establishment and operation of CCCs with improved governance, transparency & accountability standards • Introduction of a new code of conduct and declarations of pecuniary/non-pecuniary interests for all members • DP&E will recruit and appointment Independent Chairpersons and their alternate from a pool of qualified people (currently advertising) • Increase in community membership from 5 up to 7 • Alternates require DP&E approval • Chairs to provide an annual report to DP&E on the operation of the CCC to be published on its website • Minutes: Draft minutes will be issued within 1 week of the meeting. Members have 1 week to provide any comment and within 2 weeks, the draft minutes will be posted on the company website • Observers – Chair now required to consult with CCC members 	
<p>NEXT MEETING The meeting schedule for 2018 was discussed and agreed:</p> <ul style="list-style-type: none"> ➤ Wednesday 2 May 2018 commencing 4pm at Club Macquarie. ➤ Wednesday 17 October 2018 commencing at 4pm at Club Macquarie. <p>MMH: Thanked all for their attendance and wished all a Merry Christmas and a Happy New Year.</p>	

Meeting closed at 4.50pm

This page has intentionally been left blank