

# Appendix 4

## 2015 Community Consultative Committee Meeting Minutes

(Total No. of pages including blank pages = 10)

This page has intentionally been left blank

**MINUTES OF MEETING**  
**TERALBA QUARRY**  
**COMMUNITY CONSULTATIVE COMMITTEE (CCC)**

**DATE:** Wednesday 15 April 2015

**MEETING COMMENCED:** 4.05pm

**PRESENT:**

Member Name	Organisation
Margaret MacDonald-Hill (MMH)	Independent Chair
Cr Wendy Harrison	Lake Macquarie Council
Colin Wright	West Wallsend Sustainability Group
William (Bill) Sanderson	Metromix

**IN ATTENDANCE**

Name	Organisation
Lesley Crawley	Independent Minute Taker

**APOLOGIES**

Name	Organisation
Dan Bolton	Metromix
Richard Metcalf	Community Representative

**MINUTES OF MEETING**  
**TERALBA QUARRY**  
**COMMUNITY CONSULTATIVE COMMITTEE (CCC)**

ITEM	ACTION
<b>1.0 Welcome and introductions</b>  The Chairperson, Margaret MacDonald-Hill opened the meeting and welcomed those present.	
<b>2.0 Declaration of interest</b>  The Chairperson, Margaret McDonald Hill advised that she was appointed by the Director General of the Department of Planning and Environment (DP&E) as the Independent Chair for Teralba Quarry.  Margaret McDonald-Hill also advised she is no longer a member of the Ministers' Arbitration Panel but remains a member of the Mine Subsidence Board.	
<b>3.0 Confirmation of Previous Minutes</b>  Minutes of 17 September 2014 Teralba Mine Community Consultative Committee meeting were adopted.	Moved: Wendy Harrison  Seconded: Col Wright
<b>4.0 Business Arising from Previous Minutes</b>  Matters were addressed as part of Item 6 Teralba Quarry CCC Report – January - March 2015	Attached to the minutes
<b>5.0 Correspondence</b>  Nil	

## MINUTES OF MEETING

### TERALBA QUARRY

#### COMMUNITY CONSULTATIVE COMMITTEE (CCC)

<p><b>6.0 Reports</b></p> <p><b>Teralba Quarry CCC Report January - March 2015</b></p> <p>William Sanderson tabled the 2014 Annual Report for the Teralba Quarry and advised the report would be on website. Key points are:</p> <p><b>Past period activities</b></p> <ul style="list-style-type: none"> <li>• Air, Noise and Water monitoring is within licence approval conditions.</li> <li>• No community complaints were received during the 3 month period. Staff are continuing to monitor a previous complaint.</li> <li>• The weeding program has continued over the last 3 months.</li> <li>• Seven blasts took place during the period.</li> <li>• The weeding program has continued over the last 3 months.</li> <li>• The Metromix Teralba Annual Report was submitted to the NSW Department of Planning on 31 March 2015. A copy of the report was tabled at the meeting and it was advised that the report would be placed on the Metromix Website for viewing.</li> <li>• A total of 70 nesting boxes were installed up until September 2014. The boxes were for microbats, little lorikeets and squirrel gliders. Future monitoring is proposed to determine the usage of the boxes.</li> </ul> <p><b>Details of planned future activities are:</b></p> <ul style="list-style-type: none"> <li>• In April and May a small population of <i>Tetratheca juncea</i> (listed as Vulnerable Species under the Environmental Protection and Biodiversity Conservation Act 1999) will be transplanted to an alternate site.</li> <li>• Planting of native seedlings will occur in May 2015 in the rehabilitation area adjacent to Cell 1.</li> </ul>	
--	--

**MINUTES OF MEETING**

**TERALBA QUARRY**

**COMMUNITY CONSULTATIVE COMMITTEE (CCC)**

<ul style="list-style-type: none"><li>• The existing pit will continue to expand toward the west of the site and excess clay and overburden from the development process will be used to build new silt cells and cover completed silt cells.</li><li>• Surface water retention Dams E and F will have silt removed in late April or May.</li><li>• Metromix is awaiting a further response from Lake Macquarie Council in relation to the finalisation of the Voluntary Planning Agreement for road contributions. A response is expected in late May 2015.</li><li>• Metromix's environmental consultants and legal representatives are continuing the process of setting up the Biodiversity Agreement for the quarry.</li></ul> <p>-</p>	
<p><b>GENERAL BUSINESS</b></p> <p>There was no General Business</p>	
<p><b>NEXT MEETING</b></p> <p>The next meeting will be held on Wednesday 21 October 2015 commencing 4pm at Club Macquarie.</p> <p>The meeting closed at 4:35pm</p>	

**MINUTES OF MEETING  
TERALBA QUARRY  
COMMUNITY CONSULTATIVE COMMITTEE (CCC)**

**DATE:** Wednesday 21 October 2015

**MEETING COMMENCED:** 4.05pm

---

**PRESENT**

Member Name	Organisation
Margaret MacDonald-Hill (MMH)	Independent Chair
Cr Wendy Harrison	Lake Macquarie Council
William (Bill) Sanderson	Metromix
Colin Wright	Community Representative

**IN ATTENDANCE**

Name	Organisation
Lesley Crawley	Independent Minute Taker

**APOLOGIES**

Name	Organisation
Richard Metcalf	Community Representative

ITEM	ACTION
<b>1.0 Welcome and introductions</b>  Margaret MacDonald-Hill, opened the meeting and welcomed those present.	
<b>2.0 Declaration of interest</b>  The Chairperson, Margaret McDonald Hill advised that she was appointed by the Director General of the Department of Planning and Environment (DP&E) as the Independent Chair for Teralba Quarry  Margaret McDonald-Hill also advised that she is a member of the Mine Subsidence Board.	

**MINUTES OF MEETING  
TERALBA QUARRY  
COMMUNITY CONSULTATIVE COMMITTEE (CCC)**

<b>ITEM</b>	<b>ACTION</b>
<b>3.0 Confirmation of Previous Minutes</b>  Minutes of 17 September 2014 Teralba Mine Community Consultative Committee meeting were adopted.	Moved: Wendy Harrison  Seconded: Colin Wright
<b>4.0 Business Arising from Previous Minutes</b> <ul style="list-style-type: none"> <li>- <b>Nesting Boxes</b> The nesting boxes will be inspected in mid-November where it will be identified if any use has occurred.</li> <li>- <b>Annual Report</b> The Metromix Annual Report is now available on the Metromix website.</li> <li>- <b>Seed planting</b> Seed planting has been completed.</li> </ul>	
<b>5.0 Correspondence</b>  There was no correspondence received during this period.	
<b>6.0 Reports</b>  <b>Teralba Quarry CCC Report Period January – September 2015</b> William Sanderson tabled the Report for the Teralba Quarry for the period and advised the report would be on the website. Key points are:  <b>Past period activities</b> <ul style="list-style-type: none"> <li>• Air, Noise and Water monitoring is within licence approval conditions however one non-conformance to the number of truck movements per hour (9 rather than 8) was noted by the Department of Planning and Environment. The variance is estimated at 0.03% of overall truck movements.</li> <li>• One community complaint was received during the period (June 2015) in relation to mud tracking on local roads. The following response was given: <ul style="list-style-type: none"> <li>○ Amended top and bottom washes</li> <li>○ Hired road sweeper of twice weekly sweep of internal and external roads</li> <li>○ New asphalt and concrete works for top wheel wash</li> <li>○ Liaised with Council and EPA officers</li> </ul> </li> </ul>	

**MINUTES OF MEETING  
TERALBA QUARRY  
COMMUNITY CONSULTATIVE COMMITTEE (CCC)**

ITEM	ACTION
<ul style="list-style-type: none"> <li>• Dam D held all the run-off from the April 2015 storm event without any overflow.</li> <li>• Metromix's environmental consultants and legal representatives are continuing the process of setting up the Biodiversity Agreement for the quarry.</li> <li>• Voluntary Planning Agreement negotiations are continuing with Council. It is expected that a meeting with Council will be held in the very near future.</li> </ul> <p><b>Monitoring</b> The following monitoring has taken place and all has been compliant</p> <ul style="list-style-type: none"> <li>• 25 Blasts</li> <li>• Water Monitoring</li> <li>• Noise Monitoring</li> <li>• Air Monitoring</li> </ul> <p>The tabled report included the source reports for noise, air quality, water and blasting.</p> <p><b>Sales and Production</b></p> <ul style="list-style-type: none"> <li>• Actual YTD sales and production have been under forecast due to raw quality feed issues. Expected to increase by end of the year.</li> </ul> <p><b>Rehabilitation</b></p> <ul style="list-style-type: none"> <li>• In 2015 trees were planted above Silt Cell 1</li> <li>• There are 35 plants remaining of the approximately 40 Tetratheca juncea that were transferred in April 2015. This is considered a good outcome.</li> <li>• More planting has been scheduled for May 2016.</li> </ul>	
<p><b>GENERAL BUSINESS</b></p> <ul style="list-style-type: none"> <li>- Question regarding the expected Life of Quarry. The Quarry is licensed until 2038 and may still have product available after that.</li> <li>- Metromix is providing some grants to the local school for upcoming programs/projects.</li> <li>- Note that Colin Wright no longer represents the West Wallsend Sustainability Group and remains a member of the CCC as a Community Representative.</li> </ul>	

**MINUTES OF MEETING  
TERALBA QUARRY  
COMMUNITY CONSULTATIVE COMMITTEE (CCC)**

<b>ITEM</b>	<b>ACTION</b>
<b>NEXT MEETING</b>  The next meeting will be held on Wednesday 20 April 2016 commencing 4pm at Club Macquarie.  The meeting closed at 4:35pm	