

Appendix 4

2014 Community Consultative Committee Meeting Minutes

(Total No. of pages including blank pages = 10)



This page has intentionally been left blank

MINUTES OF MEETING**TERALBA QUARRY****COMMUNITTEE CONSULTATIVE COMMITTEE (CCC)****DATE:** Wednesday 30 April 2014**MEETING COMMENCED:** 4.05pm**PRESENT:**

Member Name	Organisation
Margaret MacDonald-Hill (MMH)	Independent Chair
Cr Wendy Harrison (WH)	Lake Macquarie Council
Colin Wright (CW)	West Wallsend Sustainability Group
Richard Metcalf (RM)	Community Representative
William (Bill) Sanderson (WS)	Metromix
Robert McCabe (RMc)	Metromix

IN ATTENDANCE

Name	Organisation
Lesley Crawley	Independent Minute Taker

APOLOGIES

Nil

ITEM	ACTION
1.0 Welcome and introductions The Chairperson, Margaret MacDonald-Hill opened the meeting and welcomed those present. WS provided a bound document to all present, which contained information that would form the content of his report.	

MINUTES OF MEETING
TERALBA QUARRY
COMMUNITTEE CONSULTATIVE COMMITTEE (CCC)

<p>2.0 Declaration of interest</p> <p>MMH advised that she was appointed by the Director General of the Department of Planning and Infrastructure (DoPI) as the Independent Chair for Teralba Quarry.</p> <p>MMH also advised she is a member on the Mine Subsidence Board and a member of the Ministers' Arbitration Panel.</p> <p>The Chairperson referred to recent media in the Newcastle Herald. She stated that she has never been involved in any arbitration where she has been involved with a company on a community consultative committee. She offered to stand down if anyone had concerns about her independent chairmanship. She also advised that her role was paid by the company. No concerns were raised by the committee members.</p>	
<p>3.0 Confirmation of Previous Minutes</p> <p>Minutes of 2 September 2013 Teralba Mine Community Consultative Committee meeting were adopted.</p> <p>Minutes of 27 November 2013 Teralba Mine Community Consultative Committee meeting were deferred to the next Committee meeting.</p>	<p>Moved: RM Seconded: WS</p>
<p>4.0 Business Arising from Previous Minutes</p> <p>Teralba Quarry Voluntary Planning Agreement Cr WH advised that the Teralba Quarry draft Voluntary Planning Agreement (VPA) was nearing completion and that Lake Macquarie Council has agreed to the timeframe.</p> <p>WS advised that the VPA is likely to be placed on public exhibition on 5 July 2014.</p> <p>Appointment of a New Member to the Committee MMH advised that DoPI had appointed Colin Wright as a community member to the Committee.</p> <p>MMH welcomed CW to the Committee and advised that she would resend information in relation to the Committee including DoPI Community Consultative Committee Guidelines noting previous emails had been sent to an incorrect address.</p>	<p>MMH to resend Community</p>

MINUTES OF MEETING
TERALBA QUARRY
COMMUNITTEE CONSULTATIVE COMMITTEE (CCC)

	Consultative Committee Guidelines to CW.
<p>5.0 Correspondence</p> <p>Out</p> <p>13/12/2013 - Letter to Department of Planning and Infrastructure seeking approval of Col Wright as CCC member</p> <p>18/12/2013 - Email to Col Wright forwarding DP&I approval</p> <p>22/1/14 - Emails (WS & Chair) to Susan Gleeson acknowledging resignation and 'thank you' for her contribution</p> <p>In</p> <p>18/12/13 Letter DP&I approval of Col Wright</p> <p>22/1/14 Email resignation from Susan Gleeson</p>	
<p>6.0 Reports</p> <p>Teralba Quarry CCC Report April 2014</p> <p>WS tabled the April 2014 Teralba Quarry CCC Report and provided copies for Committee members. Key points are:</p> <p>The report covered the January to March 2014 period. For the reporting period there were no community complaints recorded and one non-compliance with monitoring activities.</p> <p>The condition of consent sets the daily truck movements at eight per hour through Teralba. The non-compliance was for the travel of nine trucks on one day in March 2014. It was acknowledged that truck movements were hard to monitor and control and that approximately 4000 truck movements occurred during the same period. Metromix is actively reviewing procedures to ensure that conditions in relation to truck movements are adhered to.</p> <p>Since the site inspection on 27 November 2013 extraction works have</p>	

Metromix – Teralba Quarry
CCC minutes Wednesday 30 April 2014
Page 3 of 4

MINUTES OF MEETING
TERALBA QUARRY
COMMUNITTEE CONSULTATIVE COMMITTEE (CCC)

<p>commenced in the southern extension known as Stage 1A. Works include the removal and storage of biomass, top and sub soils as well as overburden for future use in rehabilitation works.</p> <p>Negotiations for the future Biobank Agreement with both the Landowner and the Office of Heritage and Environment. The agreement is anticipated to be in place by July 2014. Other items in the report were:</p> <ul style="list-style-type: none"> • Sales and Production Figures • 2014 Environmental Works • Planned Environmental Works • Air Monitoring • Blast Monitoring • Noise Monitoring • Traffic Movements • Waste Monitoring • Water Monitoring • Community Complaints • Non Compliances • Appendices. 	
<p>GENERAL BUSINESS</p> <p>CW asked about the availability of grants from Metromix for community organisations.</p> <p>WS advised that he would speak to CW separately regarding the Metromix grant program.</p>	<p>W S to contact CW and provide information concerning Metromix grant program.</p>
<p>NEXT MEETING</p> <p>The next meeting will be held on Wednesday 17 September 2014 commencing 4pm at Club Macquarie.</p> <p>The meeting closed at 4:41pm</p>	

MINUTES OF MEETING
TERALBA QUARRY
COMMUNITTEE CONSULTATIVE COMMITTEE (CCC)

DATE: Wednesday 17 September 2014

MEETING COMMENCED: 4.05pm

PRESENT:

Member Name	Organisation
Margaret MacDonald-Hill (MMH)	Independent Chair
Cr Wendy Harrison	Lake Macquarie Council
Colin Wright	West Wallsend Sustainability Group
William (Bill) Sanderson	Metromix
Dan Bolton	Metromix

IN ATTENDANCE

Name	Organisation
Lesley Crawley	Independent Minute Taker

APOLOGIES

Nil

ITEM	ACTION
<p>1.0 Welcome and introductions</p> <p>The Chairperson, Margaret MacDonald-Hill opened the meeting and welcomed those present.</p> <p>WS provided a bound document to all present, which contained information that would form the content of his report.</p>	

MINUTES OF MEETING

TERALBA QUARRY

COMMUNITTEE CONSULTATIVE COMMITTEE (CCC)

<p>2.0 Declaration of interest</p> <p>The Chairperson, Margaret McDonald Hill advised that she was appointed by the Director General of the Department of Planning and Environment (DP&EI) as the Independent Chair for Teralba Quarry.</p> <p>Margaret McDonald-Hill also advised she is a member on the Mine Subsidence Board and a member of the Ministers' Arbitration Panel.</p>	
<p>3.0 Confirmation of Previous Minutes</p> <p>Minutes of 27 November 2013 Teralba Mine Community Consultative Committee meeting were adopted.</p> <p>Minutes of 30 April 2013 Teralba Mine Community Consultative Committee meeting were adopted.</p>	<p>Moved: Wendy Harrison</p> <p>Seconded: Bill Sanderson</p> <p>Moved: Wendy Harrison</p> <p>Seconded: Colin Wright</p>
<p>4.0 Business Arising from Previous Minutes</p> <p>Teralba Quarry Voluntary Planning Agreement Bill Sanderson advised that the Teralba Quarry draft Voluntary Planning Agreement (VPA) was drafted by Council and had then been reviewed by Metromix lawyers and was now back with the Council for further review.</p> <p>Biobank/Biodiversity Agreement Bill Sanderson advised that Metromix was still in negotiations with the Office of Environment and Heritage (OEH) regarding the type of agreement to be put in place given that Metromix is not the landowner. It is likely that the agreement will form a positive covenant on the land title.</p> <p>Community Grants Metromix has contacted Colin Wright in relation to community grants for the West Wallsend Sustainability group.</p>	
<p>5.0 Correspondence</p> <p>Nil</p>	

MINUTES OF MEETING
TERALBA QUARRY
COMMUNITTEE CONSULTATIVE COMMITTEE (CCC)

6.0 Reports

Teralba Quarry CCC Report September 2014

William Sanderson tabled the September 2014 Teralba Quarry CCC Report and provided copies for Committee members. Key points are:

- Production year to date to August is approximately 350,000 tonnes.
- Blast Monitoring: There have been 26 blasts during the period with one blast exceeding 115 dB(L) but less than 120 dB(L) and within criteria of licence conditions set by Environmental Protection Authority.
- This period slowly moving extraction into the new approved extraction areas. The timing is as a result of weather conditions and soil type.
- In the first 8 months of the year there have been 14,000 truck movements out of the Teralba Quarry. There were only 3 exceedances of restrictions on movements. That is during; that period, on 3 days 9 trucks per hour went through gate instead of 8.
- The report covered the April to August 2014 period. For the reporting period there was one community complaint regarding water observed on private land adjoining Metromix land.
- Air, Noise and Water monitoring is within licence approval conditions.
- In June hydro mulch (seeding) of 4 areas was carried out to reduce the risk of soil erosion on dam walls.
- Installation of nesting boxes has occurred during the period.
- Rehabilitation works, including weeding were continued during the period.

MINUTES OF MEETING

TERALBA QUARRY

COMMUNITTEE CONSULTATIVE COMMITTEE (CCC)

<p>Further detail was provided in the tabled report as follows</p> <ul style="list-style-type: none"> • Production Figures • Blast Monitoring Results • Truck Movements • Air Monitoring • Noise Monitoring • Water Monitoring • Waste Monitoring • Rehabilitation • Community Complaints and Non Compliances <p>Details of planned future activities are:</p> <ul style="list-style-type: none"> - Additional nesting boxes to be installed north of Rhondda Road during late September 2014 - Further expansion of the pit over the next 3 months - Planting and rehabilitation of approximately 1.5 ha over silt cell 1 - Internal road works from the top gate wheel wash - Finalisation of the Voluntary Planning Agreement with Council - Commencement of the legal aspects to move power lines on site to access stone reserves 	
<p>GENERAL BUSINESS</p> <p>There was no General Business</p>	
<p>NEXT MEETING</p> <p>The next meeting will be held on Wednesday 25 March 2015 commencing 4pm at Club Macquarie.</p> <p>The meeting closed at 4:35pm</p>	